

# McGregor Founder's Day Vendor Booth Rules

- **Booth space:** Single 10x10  
You must provide your own tent or covering. Tents and coverings must be properly secured and constructed. You must also provide your own tables and/or displays. You are responsible for your own signs for advertisement and sponsorship. Please use good taste and judgement in your setup.
- **Taxes and Licensing:** Vendors are responsible for all applicable licenses, fees, and tax requirements. State taxes must be paid to the State Comptroller at a rate of 8.25%. See the Comptroller's website for more information. <https://comptroller.texas.gov/taxes/sales/>
- **Cleanliness:** Vendors are responsible for keeping the area neat and clean. All trash and debris should be disposed of throughout the day and after booth breakdown. Trash receptacles will be located throughout the festival grounds.
- **Electricity:** If you require electricity, you must indicate so on your vendor application. You will need to provide your own heavy-duty extension and power cord. Cords must be taped down with heavy-duty duct tape. All hookups should be GFCI (ground fault circuit interrupter) compatible. All breakers are 20 AMP. Electricity will be available on a limited, first come, first served basis. We will not provide electricity for non-approved vendors on the day of the festival.
- **Description of items:** You are required to give a description of items sold on your application. This helps us with advertising. All items sold are subject to approval by The McGregor Movement.

## Prohibited Items:

- Vendors may sell pre-packaged baked goods or jarred/canned food. **No other type of food or drinks may be distributed at the vendor booths.**
- Glow sticks, glow jewelry, or any other type of glow item – The McGregor Movement sells these items as its fundraiser.
- Marshmallow guns • Silly string • Stink bombs • Any item containing vulgarity • Colored sprays

## Hours of Operation

**Festival Hours:** 10am, Saturday, September 21, 2019 through midnight.

**Setup Times:** Friday, September 20, 2019, 6:00pm until 9:00pm

Saturday, September 21, 2019, 6:00am until 9:00am

**Unloading:** Vehicles may be parked as close to your booth space as possible beginning 6:00am on Saturday for setup. **All vehicles MUST be removed before 8:15am - NO EXCEPTIONS.**

**Breakdown:** Begins Saturday, September 21<sup>st</sup>, at 4:00pm and must be completed no later than midnight.

**NO REFUND POLICY:** If you are unable to attend for any reason or if you do not check into your booth space by 8:00am the day of the festival, all fees shall be forfeited.

If you have any questions or need additional information, please contact Jessie Turner at [fdvendors@outlook.com](mailto:fdvendors@outlook.com).